



# Ross, Pope & Company LLP

*Chartered Accountants*

## **My Account, from CRA\***

“My Account” enables you to access your own personal tax related information such as:

- Tax refund information;
- Comprehensive statements of account, including account balances and installment payment information;
- Information about the assessment of individual tax returns;
- Canada Child Tax Benefit payment information;
- Goods and services/harmonized sales tax credit payment information;
- Confirmation of current client address and telephone records on file;
- Registered retirement savings plan (RRSP) contributions made, deductions claimed, and contribution limits; and,
- Home Buyers’ Plan and Lifelong Learning Plan statement information.

This information can be found at [www.cra.gc.ca/myaccount](http://www.cra.gc.ca/myaccount).

In order to be able to access “My Account”, you will first need to register for a Government of Canada epass. This registration process is done in three steps. You will be required to provide some personal information such as the amount you reported on line 150 of your income tax return of the previous year (not the actual amount assessed by CRA), your date of birth, your social insurance number and your current postal code. CRA will then mail you an Activation Code along with instructions to complete the registration process. Once the registration process is complete, you will be able to access your personal information within “My Account” by logging in, using your User ID and Password.

\* Canada Revenue Agency